

**REPORT FOR: MEMBER DEVELOPMENT
PANEL**

Date of Meeting: 22 February 2010

**Subject: INFORMATION REPORT -
Member Development
Programme Update**

**Responsible Officer: Jon Turner Divisional Director
Human Resources and
Development**

Exempt: No

Enclosures: None

Section 1 – Summary

This report sets out the current 2009/10 Member Development Programme and outlines the forthcoming events for the remainder of the financial year.

FOR INFORMATION

Section 2 – Report

Review of Member Development Activities since January 2010

The following events have taken place since 12th January 2010.

Training Events and Briefings		
Date	Topics	No. Of Attendees
12 th January	Cabinet Briefing	8/9 – Cabinet
4 th February	Grants Advisory Panel	5/5 – Mandatory repeated for Members unable to attend previous session
9 th February	Youth Participation & Voices Training	3/63 – All Members
17 th February	Safeguarding Children & Adults	TBA - Members unable to attend previous sessions

We are continuing to evaluate each Member Development session by asking Members to complete learning log/evaluation forms. These evaluation forms currently reflect the benefits of learning for personal needs, benefits to the council and the community. We will review this in order to develop a process where Councillor's can predominately reflect upon their learning.

Attendance information for Member Development Activities prior to September 2009 was circulated to the Member Development Panel as requested at the previous meeting.

Members Quarterly Briefings

Following a topic request from Members on Roles of Cllrs/Candidates in Elections, Legal Services have agreed to host a table at the Members Quarterly Briefing.

The following tables will also be present at the last of the Quarterly Briefings for this municipal year which takes place on Thursday 4th March.

- Legal – What happens during a local election and rules surrounding candidates
- Emergency Planning – Disaster Recovery, Business Continuity
- Voluntary Sector – Harrow Healthy Living Centre

Members requested that we extend to voluntary sector partners invitations to participate as delegates at other Member Dev events. Details of scheduled events for the remainder of the year were sent out to Julia Mayo to distribute amongst the Voluntary Sector partners.

Safeguarding Children & Adults

A final repeat training session took place on the 17th February for Councillors who had not previously attended 'Safeguarding'.

Following a request from the member Development Panel, officers notified Group Leaders and Whips of the members who had not yet attended so they could be reminded of the importance of attending this final session.

Section 3 – Further Information

Planned Activity for remainder of municipal year

Event	Dates Provider/ Facilitator	Venue/Time	Aims	Activity and target audience
Cabinet Briefing	23 rd February 2010 – Alex Dewsnap	CR 5 5.00-5.30 pm	Update on progress with Performance Management	Cabinet Members
Members Quarterly Briefing	4 th March 2010 - Various	CR 1 & 2 6.30-8.30 pm	To enable Members to discuss current issues with officers.	All Members
Evaluation Focus Group	22 nd March 2010 – James Rose	CR 1 & 2 6.30-7.30 pm	To evaluate/feedback on the Member Development Programme	All Members
Cabinet Briefing	23 rd March 2010 – Jon Turner	CR 5 5.00-5.30 pm	Review the proposed Member Induction Programme	Cabinet Members

Section 4 – Financial Implications

All development costs have been contained within the assigned budget for 2009/10

Section 5 – Corporate Priorities

The Member Development Programme supports skills and capacity building for elected members who set the Council's vision and Corporate Priority.

Name: Steve Tingle	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 12 February 2010		

Section 6 - Contact Details

Contact: Jon Turner, Divisional Director HR&D, 020 8424 1225